

## Feedback from our customers:

» It's great that there are these 1:1 coachings! The coach is phenomenal, a human soul! A motivation cannon that got me carried away and stubbornly stays positive on the ball. Super woman! Thanks!

Andrea S. | Activation and orientation | Berlin | 2020/03

» The journey is the goal! I myself was dependent on creating a new professional path and I am grateful to be able to define it at the coach's side. Thanks a lot for this!

Lucsietta G. | Activation and orientation | Leipzig | 2019/11

Appointments for a consultation by  
telephone, online or on site at:

**0800 0301111** (free of charge)

*Individual offers for you or your employees*

*We organise individual coaching and training for individual employees or entire teams.*

*Just looking for a job? 100% state funding possible.*

20/11 | Photos: front ©stockfour/shutterstock.com | inside ©ig-stock studio/shutterstock.com  
Because of the better readability we do not use the male, female & diverse spellings at the same time. All references to persons apply equally to all genders.

**indisoft GmbH**

10555 Berlin | 10779 Berlin | 04229 Leipzig

Other training locations: 10117 Berlin | 12051 Berlin

[www.indisoft-weiterbildung.de](http://www.indisoft-weiterbildung.de)

## Successful & self-confident through job & career coaching



**100% state funding possible**

We also offer job and career coaching in:  
German, Russian, Polish, Spanish, French,  
Turkish, Arabic, Persian & more

**indisoft**  
beraten. weiterbilden. vermitteln.

## There are many reasons for coaching

A coach looks at people in their entirety, analyses their personal life situation, experiences, strengths, and from this, together with you, develops a strategy to improve your professional situation.

---

For your successful coaching we use **trained systemic coaches**.

---

## Activation and orientation on the job market

The **activation and orientation on the job market** is aimed at those who are unsure about their choice of career or who have difficulties integrating into professional life. Independent, personal solutions are developed and thus the ability to act and the stabilization of the personality are achieved.

## Job application training

The **job application training** focuses on the preparation of application documents and the writing of cover letters. Online job profiles are also created together upon request.

In the **job application training for academics**, online interviews and assessment centres are also simulated and you are prepared for sensitive topics such as salary negotiations.

The **job application training for foreign specialists with German for the job (B1/B2)** is a combination of regular job application training and industry-specific technical language in German (B1/B2).

The **preparation for job interviews** is aimed at people who want to optimally prepare for job interviews. Experienced human resources professionals are deployed as coaches.

## Career planning for academics

**Career planning for academics** is all about developing the right strategy for your personal career path, defining goals and paving the way for them. A holistic picture is taken into account: work-life balance, family, health, attentiveness, private goals and interests, crisis management, resilience, stress management and proactive self and time management are part of the holistic career coaching.

## Agile, digital working (work 4.0)

The coaching **Digital competences, digital working (work 4.0)** is about enabling you to recognise changes in the world of work 4.0, to use them successfully and to adapt existing processes to the new requirements.



## Business start-up

In coaching **Business start-up**, we support you in a goal-oriented way in successfully planning your business idea. You will learn everything a founder should know in order to build his or her business planning on a secure foundation and select exactly those topics where you need support.

Proposed topics are:

Competence analysis, financial planning, funding opportunities, tax fundamentals, legal basics, marketing, business plan, new work